



# Southern Lehigh School District

## Board of School Directors Meeting

November 7, 2011

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (November 7, 2011) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Eddinger, Dimmig, Gunkle, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Liberati, Christman, Melber, Millman, Bartholomew, Kennedy, Lewis, Bergey, Jordan, Siegfried, Davidson, Farris, Mickley, Gregory, Peterson (Morning Call), and approximately 1 other member of the community.

### **OPENING PROCEDURES**

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the minutes of the October 24, 2011 meeting as distributed to all Board members.

**VOICE VOTE: " YES" – Unanimous – Motion Carried**

**ABSENT: None**

### **VISITORS**

None

### **CONSENT AGENDA**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills dated November 7, 2011 showing paid bills in the amount of \$1,572.42 and bills to be paid in the amount of \$353,743.51 for a total amount of \$355,315.93 for the General Fund;

Approve the following Substitute Teachers for the 2011-2012 school year-

Spencer Cameron, Elementary Education

Jennifer Screnci, Social Studies;

Accept the retirement of Joseph Liberati, Superintendent, effective approximately March 16, 2012. Mr. Liberati has been employed by Southern Lehigh School District for 22 years;

Approve the following substitute support staff for the 2011-2012 school year-

Lisa Dondero, Substitute Health Paraprofessional, at an hourly rate of \$14.14

Brenda Shelly, Substitute Secretary, at an hourly rate of \$14.14;

Approve unpaid leave of the following staff-

Susan Covey, Cafeteria Worker, Hopewell Elementary School, for December 14, 15, 16, 21, and 22, 2011.

Karen Himmelsbach, Cafeteria Worker, for October 24, 2011. This is an additional day to the five unpaid days approved at the September 26, 2011 Board meeting;

Approve the resignation of the following staff-

Gina Giarratana Interim Food Service Management Consultant, effective October 12, 2011;

Approve the following staff-

Susan Garafalo, Cafeteria/Playground Monitor, Southern Lehigh Intermediate School, at an hourly rate of \$9.45 effective November 1, 2011. Mrs. Garafalo will increase her number of days from 2 to 5 per week filling a portion of the vacancy created by the resignation of *Cynthia Llewellyn*.

Dianne Trevis, Cafeteria/Playground Monitor, Lower Milford Elementary School, at an hourly rate of \$9.45 effective November 1, 2011. Ms. Trevis will alternate days with *Brenda Shelly* and *Anastasia Benner* who were approved previously at the October 10, 2011 Board meeting. Ms. Trevis will fill the vacant position due to the resignation of *Jean Arnold*.

Spencer Cameron, Instructional Assistant (7 hour), Southern Lehigh Middle School, at an hourly rate of \$16.50 effective November 7, 2011. Mr. Cameron will fill the vacant position due to the resignation of *Katie Sawyer*;

Approve Carrie Gofberg to provide in-home technology service at \$19.03 per hour. This service is for student #171560 in accordance with the student's IEP;

Approve Heather Lippincott to provide homebound instruction at the rate of \$38.82 per hour for the 2011-2012 school year;

Approve the following extracurricular activity advisors for the 2011-2012 school year-

<u>Lorraine Frasch</u>	Jr. Honor Society	\$1069
<u>Nancy Beitler</u>	MS Band	\$3315
<u>Michael Pauling</u>	MS AV and Stage	\$1553;

Approve the following Saturday Detention Proctors at the rate of \$38.82 per hour for the 2011-2012 school year-

Michael Bielobrk

Caryn Bronfenbrenner

Stephanie Donald

Matthew Greenawald

Linda Gross

Rose Jacob

Wayne Langsdorf

Shannon Mauro

Tara McGinniss

Jessica Mead

Bonnie Organski

Justina Viola

**VOICE VOTE: " YES" – Unanimous – Motion Carried**

**ABSENT: None**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mrs. Siegfried, Mr. Davidson, Mrs. Farris and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

#### **High School report –**

- SOLD Assembly on 10/18/11 for all freshman students. The assembly focused on slavery and utilized theatre to tell the story and educate students about the effects it had in our nation's history.
- Several students attending Anti-Defamation League's Youth Leadership Conference at Penn on 11/22/11. Looking forward to a No Place for Hate committee to be established within the Gay Straight Alliance club at the high school.
- HS Teachers analyzed CDT data, midterm/final exam data on November 4 to make informed decisions about their instruction and assessments.
- Special Education teachers on November 4 worked on updating IEP goals as a result of the October in-service.
- HS Teachers were given a brief training on Sapphire and how to close out the marking period on November 4.
- Peter Pan/Senior Citizens Dinner to be held on November 9 at 5:00 p.m. We currently have 332 senior citizens signed up to attend. 25 Key Club members will help serve the dinner.
- HS Parent Teacher Conferences to be held on November 17 from 5-8 p.m.
- HS Graduation Announcement assembly was held for seniors on November 4. Students received information about ordering their graduation announcements.
- College Information Night was held for parents of 8-11 grades on November 3. Approximately 127 parents attended the evening sessions.
- Congratulations to the field hockey team for winning District Championships.

Middle School report –

## Academic

- 1<sup>st</sup> MP ended November 2<sup>nd</sup>
- Report Cards mailed November 11<sup>th</sup>
- CDT administered for the following subjects:
  - Reading CDT's were given through the 7th grade Reading classes and the 8th grade Language Arts classes during the week of Oct. 17th-21st.
  - Math CDT's were given the week of Oct. 24th-28th.
  - Science CDT's, 8th grade Science was given Oct. 31st-Nov. 4th, 7th grade Science Nov. 7th-11th. All Science make-ups done by Nov. 14th.
- Parent Conferences – November 15<sup>th</sup>-18<sup>th</sup>
- LCTI Trips for 8<sup>th</sup> grade students –November 16<sup>th</sup> – Black Forest; November 17<sup>th</sup> – Fern Cliff

## Events

- Band Concert – November 3<sup>rd</sup> that was well attend – Special congratulations to Mrs. Beitler and the band for an excellent performance.
- Fall Pep Rally – November 3<sup>rd</sup> – a thank you goes out to Mrs. Mays and the Student Council for organizing the event.
- Middle School students will travel to the High School to preview a showing of Peter Pan tomorrow November 8<sup>th</sup>.

Intermediate School report –

- A workshop titled Strong Moms, Strong Girls: Parents helping girls figure out friendships workshop will be presented this evening by the Junior League of Lehigh Valley at SLIS.
- On November 8th, the 5th grade students and staff will walk to the high school (weather permitting) to preview the fall production of Peter Pan.
- On November 9th the other-half of our 4th grade classes will be visiting Harrisburg, PA.
- On November 11th Intermediate School will host Christmas City for photo retake day. Report Cards will be also be distributed.
- Also on Friday, SLIS will celebrate Veteran's Day and the historical moment 11-11-11 11:11:11. The SLIS community, not involved in picture retakes, will be wearing read/white/blue and/or shirts with the numbers 1 or 11 to mark these occasions.
- Further, on Friday SLIS students and staff are being asked to contribute \$0.11 (11 cents) on 11-11-11 to help fight to spread of Malaria in Africa as our Casual for A Cause effort. All contributions will be donated to the Nothing But Nets charitable organization. Nothing But Nets is supported by the United Nations Foundation and aims to prevent the spread of Malaria and Malaria related deaths by purchasing and distributing mosquito blocking bed nets.

- November 14-18, 2011 is Parent Conference Week and the SLIS book fair.
- For information concerning the Spartan Service Corps and NaNoWriMo, please see the news page of the Intermediate School website.

#### Elementary schools –

- Lower Milford and Hopewell combined school days at Hopewell School on Nov 1 and Nov 2 due to Lower Milford's power outage. The efforts by staffs of Hopewell, Lower Milford and the Administrative team made these days successful for our students as well as reassuring for Lower Milford parents. Hopewell staff's willingness to share space, time and materials coupled with Lower Milford staff's flexibility and their successful transfer of teaching materials with no loss in their instructional momentum contributed to a week of meaningful instruction.
- Hopewell students attended a CARES assembly on Thursday presented by Jeff Blum, the magical songwriter, who presented a "Be a Peacemaker" assembly to all students as a HW community reward for Bucketfilling behaviors at HW school.
- Data teams met on Friday, 11/4 at all elementary buildings. At Hopewell, the RTI teacher and reading specialist presented information on new intervention programs available to us at HW.
- Report cards will be issued on 11/11/11.
- Veteran's day programs will be presented at all three elementary buildings on 11/11/11.
- Teachers are getting ready for parent teacher conferences Nov 14-18<sup>th</sup>.
- Liberty Bell had a strong turnout at their Chick-Fil-A Spirit Night last Thursday as Mr. Hafner and several teachers bussed tables of parents and students who came to eat.

Mr. Liberati thanked administrators and staff for their efforts on November 1<sup>st</sup> and 2<sup>nd</sup> when Lower Milford Elementary School students attended school at Hopewell Elementary School due to loss of power after the weekend snowstorm.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the Southern Lehigh High School Speech and Debate Team to attend the Villiger Tournament at St. Joseph's University in Philadelphia, PA on November 19, 2011 and November 20, 2011.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

#### **BUSINESS AND FINANCE**

Chris Gibbons of Concord Public Finance provided an update on the results of the refinancing of General Obligation Bonds, Series of 2007.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the refinancing and bond issuance of General Obligation Bonds, Series of 2011 in the aggregate principal amount of Nine Million Nine Hundred Ninety-five Thousand Dollars (\$9,995,000).

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

## **SUPPORT SERVICES**

### **PERSONNEL**

### **REPORTS**

#### **Lehigh Career & Technical Institute**

- 10/28/11 Mr. Miracle reports that the preliminary Joint Operating budget will fall within the 1.7K budget and program impact will be minimal due to savings in electricity costs and staff attrition.
- Mr. Eddinger hope is that the Board will be open to considering future budget requests.
- Mr. Hayes and Dr. Stelts are the JOC members
- Final candidates to replace Dr. Hornberger will be presented at the November 22<sup>nd</sup> JOC meeting

#### **Superintendent's Report**

Mr. Liberati distributed Concussion Information postcards.

On behalf of the Board, Mr. Eddinger thanked Mr. Liberati for his dedication during his 22 years of service with the District.

### **OLD BUSINESS**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the following revised policy for a second and final reading:

Policy #303.2 Administrative Employees: Nepotism

Policy #403.2 Professional Employees: Nepotism

Policy #503.2 Classified Employees: Nepotism

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**"NAY" - Gunkle**

**ABSENT: None**

### **NEW BUSINESS**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the revised Wage and Benefit Policy for Technology Employees.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the Memorandum of Understanding for Emergency Evacuations.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

Mr. Hayes is unable to assume the responsibility of taking over the role of Vice President. Dr. McLoughlin is willing to serve as Board Vice President.

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Dimming to approve Dr. McLoughlin as Vice President.

**COMMUNICATIONS**

**VISITORS**

The Board took a brief recess at 8:26 p.m.

The Board met in executive session at 8:30 p.m.

The meeting reconvened at 9:29 p.m.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

The meeting was adjourned at 9:30 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

PENDING APPROVAL